

To all Members of the County Council

You are hereby summoned to attend the annual meeting of the County Council, to be held at **10.30 a.m. on Friday, 11 April 2014** at **Chichester College, Westgate Fields, Chichester, PO19 1SB**.

Note: There will be an informal briefing for members of the County Council from 10.30 a.m. to 10.45 a.m.

Agenda

1. **Election of Chairman**

To elect a Chairman of the County Council for the ensuing year (the Chairman to make a declaration of acceptance of office).

2. **Election of Vice-Chairman**

To elect a Vice-Chairman of the County Council for the ensuing year (the Vice-Chairman to make a declaration of acceptance of office).

3. **Members' Interests**

Members are asked to disclose any personal or prejudicial interests in matters appearing on the agenda.

4. **Minutes**

The Council is asked to confirm the minutes of the ordinary meeting of the County Council held on 14 February 2014 (pages 3 to 41).

10.45 a.m.* 5. **Review of Proportionality**

The County Council has a statutory duty to review the proportionality on its committees each year. A table, together with a brief explanation of the proportionality rules and how they are applied, is enclosed (pages 42 and 43).

6. **Notification of Appointment of Cabinet Members and Deputies to Cabinet Members**

The Leader is required each year to give notice to the Council of her appointments to the Cabinet and allocation of Cabinet portfolios between the Cabinet Members, together with the appointment of Deputies to Cabinet Members (page 44).

7. **Appointments**

The County Council is required each year in the light of the Leader's appointments at item 6 to appoint the chairmen, vice-chairmen and members of Select Committees and non-Executive committees and substitutes in accordance with Standing Order 53. Any proposed changes by the Groups to existing appointments will be circulated. The appointments will take effect from the end of the meeting.

8. **Address by a Cabinet Member**

At the discretion of the Chairman, to receive any address by a Cabinet Member on a matter of urgency and/or significant interest to the County Council and which relates to the powers and responsibilities of the County Council or which affects the Council.

9. **Cabinet and Written Questions**

(a) **Written Questions**

A member who has submitted a written question is entitled to put one supplementary question arising from the circulated answer.

(b) **Cabinet Member Question Time**

Questions to Cabinet Members on the attached report on matters which have arisen in respect of their portfolios since the meeting of the Council on 14 February 2014 (pages 45 to 50) and any supplementary report.

(1 hour 30 minutes is allocated for Cabinet Member questions)

(c) **Leader's Question Time**

Questions to the Leader on anything that is currently relevant to the County Council.

(15 minutes is allocated for questions to the Leader)

10. **Adoption of the West Sussex Waste Local Plan**

The County Council is asked to consider and adopt the West Sussex Waste Local Plan in the light of a report by the Cabinet Member for Highways and Transport (pages 51 to 53). Copies the [main modifications](#) recommended by the Inspector and the [draft West Sussex Waste Local Plan](#) are enclosed.

1 p.m.

Lunch (In the event that the morning business is finished before lunch the afternoon business will be brought forward as appropriate.)

2.00 p.m.

11. **Governance Committee: Scheme of Members' Allowances and Expenses**

The Council is asked to approve a change to the mileage rate in the light of a report from the Governance Committee (page 54).

12. **Governance Committee: Local Enterprise Partnership Joint Committee Arrangements**

The Council is asked to approve the establishment of a Local Enterprise Joint Committee in the light of a report from the Governance Committee (pages 55 to 57).

13. **Governance Committee: Changes to the Constituion**

The Council is asked to approve changes to Standing Orders in relation to recorded votes and changes to the constitution and terms of reference of the West Sussex Health and Wellbeing Board in the light of a report from the Governance Committee (pages 58 to 62).

14. **Notices of Motion**

- (a) To consider the following motion, submitted by Mr M G Jones, which was referred to the Cabinet Members for Corporate Relations and for Finance at the meeting of the County Council on 14 February 2014:

'This Council recognises the trend for companies to employ workers on low pay, causing many to have the need to claim from the Housing and benefit systems.

West Sussex County Council resolves to ask the Cabinet Member for Corporate Relations to sign up to the Living Wage campaign and its principles, by instructing council officers to take the steps necessary to be accredited with the Living Wage Foundation as a Living Wage Employer.

West Sussex County Council therefore also resolves to ask the Cabinet Member for Finance to ensure that all contractors entering into future agreements with this Council agree to pay at least the level set by the Living Wage Foundation as the Living Wage.

In this we recognise the Council's current contracts will need to be investigated, with the intention to ensure that living wage levels are consistently achieved when those contracts are due to be renewed. All future contracts made by the Council will be subject to this policy.'

and the [report](#) of the Cabinet Members for Corporate Relations and for Finance (page 63).

- (b) To consider the following motion, submitted by Dr Walsh, notice of which was given on 17 March 2014. A [briefing note](#) is now available.

This Council notes:

- 1 in 6 people will experience a mental health problem in any given year.
- The World Health Organisation predicts that depression will be the second most common

- health condition worldwide by 2020.
- Mental ill health costs some £105 billion each year in England alone.
 - People with a severe mental illness die up to 20 years younger than their peers in the UK.
 - There is often a circular relationship between mental health and issues such as housing, employment, family problems or debt.

This Council believes:

- As a commissioning authority we have a crucial role to play in improving the mental health of everyone in our community and tackling some of the widest and most entrenched inequalities in health.
- Mental health should be a priority across all the council's functions, from public health, adult social care and children's services and planning.
- All councillors, whether members of the Executive or Scrutiny and in our community and casework roles, can play a positive role in championing mental health on an individual and strategic basis.

This Council resolves:

To ask the Cabinet Member for Adult Social Care and Health, on behalf of the County Council, to sign the Local Authorities' Mental Health Challenge run by Centre for Mental Health, Mental Health Foundation, Mind, Rethink Mental Illness, Royal College of Psychiatrists and YoungMinds.

The Cabinet Member for Adult Social Care and Health is asked to commit to:

- (1) Appoint an elected member as 'mental health champion' across the council;
- (2) Identify a 'lead officer' for mental health to link in with colleagues across the council;
- (3) Follow the implementation framework for the mental health strategy where it is relevant to the council's work and local needs;
- (4) Work with our partners to reduce inequalities in mental health in our community;
- (5) Work with the NHS to integrate health and social care support;
- (6) Promote wellbeing and initiate and support action on mental health;
- (7) Tackle discrimination on the grounds of mental health in our community;

- (8) Encourage positive attitudes to mental health in our schools, colleges and workplaces; and
 - (9) Proactively engage and listen to people of all ages and backgrounds about what they need for better mental health.
- (c) To consider the following motion, submitted by Mr Burrett, notice of which was given on 23 March 2014. A [briefing note](#) is now available.

'This Council recognises the value of the work carried out by the West Sussex Local Assistance Network, whereby funding is made available to a network of voluntary and community groups which then take on responsibility for providing short-term crisis support for people in need.

By February 2014 the West Sussex Local Assistance Network had assisted 5,582 individuals, couples and families, many of whom are unable to work due to long-term health conditions, or are in work but on a low income, waiting for their first pay cheque, or waiting for a job to begin.

This fund is a fine example of cost-effective preventative early intervention and therefore the Council expresses its dismay at the Government's recent decision as part of the Local Government Finance Settlement to withdraw £180m of funding nationwide for Local Assistance Networks by 2015/16, meaning that authorities such as West Sussex will have to make a decision on whether or not to fund their Local Assistance Networks locally, representing an unfunded new burden of around £1.24m per annum for this Council.

The Council therefore resolves to ask the Leader to write to the Secretary of State for Communities and Local Government asking the Government to reconsider its decision to withdraw this funding, and to seek support directly from West Sussex MPs in this regard.'

- (d) To consider the following motion, submitted by Mr Glennon, notice of which was given on 25 March 2014. A [briefing note](#) is now available together with proposed amendments by the [Conservative](#) and [Liberal Democrat](#) Groups.

'This Council resolves to adopt the principle that all West Sussex county councillors should undertake to speak, write and vote on behalf of their constituents without fear of discipline wielded by party whips. Inevitably, membership of a political party requires members to respect their party's values and to honour pre-election manifesto pledges. However, should party policy ever conflict with the interests of local residents, this council is asked to resolve that

local members should always act in their *residents'* interests, unfettered by whipping or party political coercion.'

4.15 p.m. **County Council concludes.** Items not commenced by 4.15 p.m. will be deferred to the following meeting.

Head of Law and Governance
2 April 2014

* The times stated indicate the latest end times for previous business and should not be relied on as start times for subsequent items