

Next visit plan:

Preservica Ltd: 2.5 Day Re-Certification visit plan: October 2019

Date	Auditor	Time	Area/process	Clause
15/10/2019	P. Venter	09:00	Opening Meeting	
		09:30	Management System: <ul style="list-style-type: none"> - Scope, Policy, Objectives - Risk Management, Statement of Applicability - Incident Management - Internal audits, Management Review, Actions and Improvements 	
	PAUL ALLMAN	11:00	Top management interview: <ul style="list-style-type: none"> - Leadership - Risk management - Resources - Future strategy - Communication 	
		11:45	Support: Resources, Competence / awareness, communication, Documented Information	
		12:45	Lunch	
	PAUL A	13:15	HR: <ul style="list-style-type: none"> - Starters/movers/leavers - Training and competence - Home / remote workers risks - Compliance with contracts / NDA - Physical access controls 	
	JAMES A	14:15	Site tour: <ul style="list-style-type: none"> - Physical security and staff interviews - Server room controls - Paper asset management 	
		15:00	Report preparation	
		16:00	Day 1 Interim Meeting	
16/10/2019	P. Venter	09:00	Opening Meeting	
	JAMES A	09:15	IT Operations / Infrastructure: <ul style="list-style-type: none"> - Remote working - Cryptography 	

			<ul style="list-style-type: none"> - Asset management - Network access - Event logs - Comms &ops - Technical vulnerability 	
		10:30	Supplier management: <ul style="list-style-type: none"> - Vetting - Agreements - Monitoring and review - Compliance with contracts / NDAs - Hosting solution 	
		11:15	Information Security Aspects of Business Continuity	
		12:30	Lunch	
		13:00	Legal compliance <ul style="list-style-type: none"> - Client contracts & applicable legislation 	
JAMES A DARREN B.		13:45	Cloud Ops Tea and development Operations <ul style="list-style-type: none"> - Delivery - Resourcing - Monitoring and reporting - Hosting supplier management - Risk and objectives 	
		15:00	Report preparation	
		16:00	Day 2 Interim Meeting	
17/10/2019	P. Venter	09:00	Opening Meeting	
PAULA A / JAMES A		09:15	Sales and Marketing: <ul style="list-style-type: none"> - Remote working - Cryptography - Asset management - Network access 	* HAVE ASKED TO CHANGE THIS TO MONDAY
	STEVE C	10:00	Customer success management: <ul style="list-style-type: none"> - Help desk - NPD validation, risks and opportunity management - Performance monitoring 	
		11:00	Recertification and 3 year planning and report writing	
		12:30	Closing meeting	